

CHRIST CHURCH PCC
Weston-super-Mare
“Living God’s Love”

Annual Report

and Financial Statements

for the year ended 31st December 2019

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Registered Charity No. 1134074

Church Office: 16 Montpelier, Weston-super-Mare, N Somerset BS23 2RH
CHRIST CHURCH PCC WESTON-SUPER-MARE

TRUSTEES REPORT FOR YEAR ENDED 31 DECEMBER 2019

GOVERNANCE & MANAGEMENT

The activities of the Church are governed by the Parochial Church Council Measures (1956) as amended by the Church Representation Rules.

Christ Church has been serving this parish, in Weston super Mare, since 1855 and during that time has made significant contributions; not least the formation of our Voluntary Aided school, Christ Church Primary School and the formation of the town's largest charity, Weston Hospice Care.

Christ Church is an Anglican Church and is staffed by a full time vicar and curate, a family worker, a student youth worker, five licensed readers, a musical director and a church administrator.

The legal decision-making body is its Parochial Church Council (P.C.C.), which is advised by a number of sub-committees and especially the two Church Wardens. The week to week management of the church is undertaken by a small team chaired by the vicar who meet monthly. As a church it seeks to be relevant to those who choose to worship here and also those who live within the defined parish boundary, not forgetting those who are in contact from outside those boundaries.

The method of appointment of PCC members is set out in the Church Representation Rules. The membership of the PCC consists of the Vicar, Curate, Church Wardens, Treasurer, PCC Secretary and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our service are encouraged to register on the electoral roll and stand for election to the PCC.

New trustees are given the Charity Commission booklet for trustees and our vicar writes them a letter setting out their responsibilities.

The church is responsible for all its financial affairs and conforms to the practice of making a contribution to the Diocese who cover all clergy stipend, pension and housing costs.

The PCC normally meets 6 times a year and there is an Annual Parochial Church Meeting for all those registered on the formal electoral roll of the Church. The P.C.C. is comprised of twelve elected members, four ex-officio members, one co-opted member and three deanery synod representatives, making a total of twenty. The PCC treasurer, Mrs H Brain, is appointed by, but not co-opted to the PCC. PCC Members, who are trustees of the charity, are:

Rev T G Webber		Mrs C Au-Yeung *
Rev R Clark		Mr D Wilkes *
Mr D Halstead	(Churchwarden) *	Mr D Milsom
Mr C Cole	(Churchwarden & Vice Chair)	Mr G Blackman
Mrs B Hall	(Churchwarden) **	Mr D White
Mr A Boardman	(Secretary)	Miss H Brydges
Mrs V Fish		Mr R Coates **
Mr P Smith		Mr D Crockett **
Dr J Birkett	(Deanery Synod)	Mrs H Emery **
Mrs E Cole	(Deanery Synod)	Mr M Pilgrim **
Mr H Taylor	(Deanery Synod)	
Miss S Evans *		
Mr M Jones		

* until 29 April 2019 ** from 29 April 2019

The PCC is a registered charity No. 1134074. The full name is The Parochial Church Council of the Ecclesiastical Parish of Christ Church Weston-Super-Mare. The working name is Christ Church PCC Weston-Super-Mare.

The church address is 16 Montpelier, Weston-Super-Mare, BS23 2RH. The contact address is Mr Andrew Boardman, 29 Ashcombe Gardens, Milton, Weston-Super-Mare, BS23 2XB.

EMPLOYEES

The Diocese of Bath and Wells is responsible for the stipends of the incumbent and curate, reimbursed by the church's annual Parish Share contribution. The paid staff include an Administrator (27 hours a week), Cleaners for the Spire Centre (5.5 hours a week), a Musical Director (honorarium) and a Family Ministry Co-ordinator (15 hours a week), all as part of church expenses.

VOLUNTEERS

The great majority of the work of the church is performed by our church congregation, who give their time and talents developing the ministries within our church. Volunteers cover every aspect of our church life, including preaching and leading, running groups, cleaning and flowers, maintenance, service preparation, music, catering and administration. With a church membership of about 180, a large proportion is actively engaged in supporting what is happening.

OBJECTIVES AND ACTIVITIES

We aim to become a congregation that is “**Living God’s Love**” – doing this in 5 ways: **Growing** in our walk with God personally – **Loving** each other within our congregation – **Sharing** God’s love with others by service and evangelism – **Equipping** us all to live out our lives as Christians during the week – **Connecting** with others in places where they feel comfortable and listened to. We share these aims with our sister church Emmanuel.

Our principle activities are to provide relevant all age opportunities for weekday and Sunday worship. This includes facilities for young people through our Youth Church. During the week we are the venue for a high quality pre-school. We have a ministry to parents and toddlers through our groups which provide good social interaction and support. We aim to care for each other and those in our community by pastoral visiting and visiting a good number of residential and nursing homes. There are, in addition, other weekday opportunities for meeting together in groups for youth (Energize, and Meeting Point), men and ladies (Ladies Together, Home Crafts and Mens Group). We are actively involved in our Church school, both through school assemblies and the work of the Governors.

In all these objectives and activities the P.C.C. are aware of their duty to provide services which are of benefit to the general public and have due regard to the Charity Commission guidance.

ACHIEVEMENTS IN 2019

The year began with another well attended Alpha course – a real answer to our prayers as only a few weeks before we had no idea if anyone would attend! The group, as is often the case, continued to meet together after the course itself had finished.

The all age teaching in our church has continued where both adults and children look at the same Bible passages; this has produced some great conversations particularly in families. The annual Holiday Club was another success, particularly for a few of our church families where the parents as well as the children were involved.

We were delighted that Angeline White had finished her reader training and it was a joy to see her licensed at Wells Cathedral in October. Angeline, already very committed to our church’s Ministry, has also now taken on the role of music director during the year.

In the autumn we held another successful and enjoyable church weekend away, this time at Brunel Manor near Torquay. Tom's previous curate, Rev Simon Dunn, spoke at the weekend about our day to day walk with Jesus Christ. "So what?" was his catchphrase as we thought about the implications of Jesus's life and teaching for our own lives.

The sermon series in the autumn "Listening to sermons" looked at what the Bible says about how to listen to Scripture – and how we listen to the good quality sermons that we have at Christ Church.

In December we launched a new website for the church. In particular we are grateful to Bekah Clark and Andy Page for their work. The aim of the website is to be relevant and accessible, especially to those enquiring about the church, and it achieves this aim very well.

Bekah left us in February 2020 for the role of Associate Vicar of St Mary of Bethany, Woking where she will be working particularly with 20's and 30's. She has contributed an enormous amount to us all and we are very grateful to her. In due course we are hopeful of having another curate.

Regarding the future, the evening services for the Spring 2020 have been focussing on prayer – each evening run by a team of 3 ministers. This has produced some very engaging and interesting sessions on this vital area.

We are very grateful to Hayley Brydges for all her work as our Youth Worker. Her enthusiasm and commitment to us all as a church has been brilliant. Hayley will be coming to the end of her training in the summer and we wish her well for the future.

We are not planning to appoint another Youth Worker, but instead to appoint a Family Link Worker to work with Nicky with our young families.

Given the new website we are also planning to develop our social media more generally starting with our Facebook page.

FINANCIAL REVIEW AND FUTURE DEVELOPMENTS

As our incoming resources were under £250,000 we have been able to go back to receipts & payments accounts. The 2018 figures have been restated to receipts & payments figures from accruals ones. There was a net decrease in funds this year of £5,896. There was an decrease in unrestricted funds of £1,424 and a decrease in restricted funds of £4,472. At 31 December 2019 there is a balance on unrestricted reserves of £49,831 and on restricted reserves of £21,587.

The finance team (Helen Brain, David Wilkes and Tom Webber) have kept the PCC members fully informed during the past year, with copies of actual against budget figures sent out ready for each meeting, when there is opportunity to explain, analyse and discuss. At the beginning of the year the finance team draw up a draft budget which is presented to the PCC in January for discussion, amendment and ratification. The minutes of each meeting are posted at the back of church for the congregation to read and the finance team are happy to discuss any issues that may arise.

The PCC has been able to meet all of its financial commitments in 2019. The family ministry worker continues to be funded by donations and regular pledges but the fund is getting short of money as the payments are not covered by income each month. The youth worker is also funded by donations and regular pledges and we have enough in the fund to cover the costs until Hayley leaves.

The delivery phase finished for the major work on the church spire. £15,820 was received from Heritage Lottery Fund, (£39) refund of donations, (£10) refund of Gift Aid and £3,212 from Listed Places of Worship. £1,481 has been paid in architect's fees, £4,420 to stonemasons, £7,620 for car park and £1,039 in project costs. This left a balance of £16,567 on the Spire fund after refunds which was transferred £16,173 to other restricted funds and £394 to unrestricted funds. This followed on from the donors being asked how they would like the surplus spent or whether they wanted a refund of their share.

There is £15,000 in the heating and lighting fund for future heating replacement at 31 December 2019, included in unrestricted funds.

Also included in unrestricted funds is the legacies fund with a balance of £12,180 at 31 December 2019. The PCC agree how the legacies reserve is to be spent.

There is also in unrestricted funds a maintenance fund with a balance of £4,141 at 31 December 2019.

The plan for next year is to raise more funds to pay the increased parish share and to raise more funds for Family Ministry.

Helen Brain stepped down as treasurer in January 2020 and David White took over.

RESERVES

It is PCC policy to try to maintain a balance on free reserves which equates to at least three months unrestricted payments. This is equivalent to £37,386. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the year end was £49,831 which is higher than this target. Balances on restricted funds are held for various purposes and there are sufficient funds in these to meet their restricted costs apart from Family Ministry where we will be raising funds through grants and donations to meet the costs for 2020.

Approved by the PCC on 4 May 2020 and signed on their behalf by:

Rev T G Webber (PCC Chair)

Mr A Boardman (PCC Secretary)

CHRIST CHURCH PCC WESTON-SUPER-MARE

Receipts and Payments Accounts

For the period from 1st January to 31st December 2019

Reg. Charity No. 1134074

Section A Receipts and Payments

		Unrestricted funds	Restricted funds	Total funds	Last year
		to the nearest £	to the nearest £	to the nearest £	to the nearest £
Receipts					
Donations, Legacies & Grants	1	1,852	28,942	30,794	127,613
Church Collections		101,245	190	101,435	95,121
Tax Recovered under Gift Aid		20,792	1,230	22,022	24,370
Church Events	2	0	14,881	14,881	7,967
Church Activities	3	8,475	0	8,475	8,551
Use of Church Facilities	4	10,984	0	10,984	8,967
Parochial Fees	5	4,301	0	4,301	8,169
Other Income	6	0	188	188	40
Investment Income	7	473	224	697	566
Total Receipts		148,122	45,655	193,777	281,364
Payments					
Mission & Outreach	8	12,616	3,587	16,203	17,287
Diocesan Parish Share		84,663	0	84,663	80,579
Clergy & Staff Expenses	9	4,204	0	4,204	3,817
Church Service Expenses		1,436	0	1,436	1,327
Parochial Fees	5	3,267	0	3,267	6,862
Utilities		5,592	0	5,592	5,544
Insurance		2,271	0	2,271	2,224
Repairs & Maintenance	10	4,497	0	4,497	4,339
Church Fabric Repairs	10	0	14,560	14,560	192,170
Church Events	2	0	17,407	17,407	5,985
Church Activities	3	4,876	77	4,953	5,717
Administration	12	8,647	0	8,647	6,553
Staff Costs	13	17,162	12,183	29,345	28,122
Other Expenses	6	0	188	188	40
Sub total		149,231	48,002	197,233	360,566
Furniture, Fittings & Equipment	11/B4	315	2,125	2,440	47,657
Total Payments		149,546	50,127	199,673	408,223
Net of Receipts/Payments(-)		-1,424	-4,472	-5,896	-126,859
Transfers between funds	14	394	-394	0	0
Cash funds last year end		50,861	26,453	77,314	204,173
Cash funds this year end	B1	49,831	21,587	71,418	77,314

CHRIST CHURCH PCC WESTON-SUPER-MARE

Receipts and Payments Accounts

For the period from 1st January to 31st December 2019

Reg. Charity No. 1134074

Section A Receipts and Payments - Notes

	This year Unrestricted funds to the nearest £	This year Restricted funds to the nearest £	This year Total funds to the nearest £	Last year Total funds to the nearest £
1 Donations, Legacies & Grants				
Care Fund	0	0	0	30
Energize	0	60	60	110
Family Ministry	0	3112	3112	2,727
Youth Worker	0	1836	1836	4,890
Spire	0	-39	-39	9,595
General Fund	1852	0	1852	2,073
Large Screens	0	0	0	3,850
Defibrillator	0	983	983	0
House Party Away	0	700	700	0
Voluntary Receipts - Mission	0	3258	3258	5,779
Legacies	0	0	0	4,911
Grants	0	19032	19032	93,648
	1,852	28,942	30,794	127,613
2 Church Events				
Receipts				
Spring Harvest	0	7021	7021	7,440
House Party	0	7860	7860	527
	0	14,881	14,881	7,967
Payments				
Spring Harvest	0	8295	8295	5,985
House Party	0	9112	9112	0
	0	17,407	17,407	5,985
3 Church Activities				
Receipts				
Baby & Toddler Group	2400	0	2400	2,197
Admin Work	641	0	641	648
Bible Notes	646	0	646	773
Catering	298	0	298	372
Fairtrade, Magazine & Card Sales	354	0	354	426
Photocopies	725	0	725	420
Clergy Expenses	852	0	852	852
Christmas Fayre & Open Gardens	2559	0	2559	2,863
	8,475	0	8,475	8,551
Payments				
Baby & Toddler Group	2101	0	2101	1,871
Bible Notes	682	0	682	697
Catering	327	0	327	376
Magazine Costs	40	0	40	62
Christmas Fayre	251	0	251	271
Youth Church	1475	77	1552	2,440
	4,876	77	4,953	5,717

CHRIST CHURCH PCC WESTON-SUPER-MARE

Receipts and Payments Accounts

For the period from 1st January to 31st December 2019

Reg. Charity No. 1134074

Section A Receipts and Payments - Notes

	This year Unrestricted funds to the nearest £	This year Restricted funds to the nearest £	This year Total funds to the nearest £	Last year Total funds to the nearest £	
4 Use of Church Facilities					
Pre School	9349	0	9349	8,577	
Other Rents	1635	0	1635	390	
	10,984	0	10,984	8,967	
5 Parochial Fees					
Receipts	4301	0	4301	8,169	
Payments	3267	0	3267	6,862	
	1,034	0	1,034	1,307	
6 Other Expenses					
Reimbursements Receipts	0	188	188	40	
Reimbursements Payments	0	188	188	40	
7 Investment Income					
Interest	469	6	475	247	
Greville Investment Income	0	218	218	319	
HMRC Interest	4	0	4	0	
	473	224	697	566	
8 Mission & Outreach					
A Page: Crosswinds Prayer Trust	Worldwide	2400	0	2400	2,000
BCM: A White	UK	290	0	290	3,500
CAP: Destiny Church	UK	2000	0	2000	1,080
CITA	Ghana	358	65	423	250
Interserve: L Monk	Asia	2050	0	2050	1,000
Wycliffe Bible Transl: M & H Morrisey	Senegal	1850	0	1850	1,000
Action Int: T & B Potter	Philippines	1200	0	1200	1,000
South Africa Trip	S Africa	0	0	0	60
Emmanuel PCC Youth Work	UK	205	0	205	0
Locking Deanery	UK	300	0	300	0
Operation Christmas Child	Worldwide	400	0	400	0
Uprising Europe	Europe	600	0	600	0
Local Outreach	UK	963	370	1333	1,396
Voluntary Payments - Mission		0	3152	3152	6,001
		12,616	3,587	16,203	17,287
9 Clergy & Staff Expenses					
Curate, Lay Readers, Vicar & Training		4204	0	4204	3,817

CHRIST CHURCH PCC WESTON-SUPER-MARE

Receipts and Payments Accounts

For the period from 1st January to 31st December 2019

Reg. Charity No. 1134074

Section A Receipts and Payments - Notes

	This year Unrestricted funds to the nearest £	This year Restricted funds to the nearest £	This year Total funds to the nearest £	Last year Total funds to the nearest £
10 Repairs & Maintenance				
Spire Repairs	0	14560	14560	192,170
Other items under £500 each	4497	0	4497	4,339
	<u>4,497</u>	<u>14,560</u>	<u>19,057</u>	<u>196,509</u>

11 Furniture, Fittings & Equipment

AV System	0	0	0	43,002
Large Screens	0	0	0	4,655
Church Spotlights	0	896	896	0
Defibrillator	0	1229	1229	0
Sofa	85	0	85	0
Vacuum Cleaner	121	0	121	0
Freezer	109	0	109	0
	<u>315</u>	<u>2,125</u>	<u>2,440</u>	<u>47,657</u>

12 Administration Expenses

This includes £720 paid for the independent examination of 2018 accounts.

13 Staff Costs

Administrator, Cleaners & Musical Director	17162	0	17162	16,555
Family Ministry & Youth Worker	0	12183	12183	11,567
	<u>17,162</u>	<u>12,183</u>	<u>29,345</u>	<u>28,122</u>

14 Transfers between funds

There was a surplus left on the Spire Fund so the donors were asked how they would like the surplus spent or whether they wanted a refund.

Surplus left on Spire Fund	<u>16,616</u>
Refunds & Gift Aid	49
Transfer to Unrestricted Funds	394
Transfer to Other Restricted Funds	16173
	<u>16616</u>

CHRIST CHURCH PCC WESTON-SUPER-MARE

Receipts and Payments Accounts

For the period from 1st January to 31st December 2019

Reg. Charity No. 1134074

Section B Statement of Assets and Liabilities at the end of the period

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Total funds to the nearest £	Last Year to the nearest £
B1 Cash Funds				
CBF C of E Deposit Fund	42302	18027	60329	58,445
NWB Current Account	7106	276	7382	3,895
NWB Reserve - Care Fund	0	3284	3284	2,562
NWB Spire Fund	0	0	0	12,144
Petty Cash in Hand (Office & Toddlers Group)	423	0	423	268
Total Cash Funds	49831	21587	71418	77,314

B2 Other Monetary Assets

	Fund to which liability relates	Amount due	When due
Gift Aid Oct-Dec 2019	Unrestricted	£5,723	Jan-20

B3 Investment Assets

	Fund to which asset belongs	Cost	Current value
Greville Charity Funds (Income to Care Fund)	Restricted	£3,864	£7,276
		2018	£6,173

B4 Assets retained for the Charity's own use

Freehold Land & Buildings

Consecrated and benefice property is excluded from accounts under the Charities Acts. All expenditure on maintenance and improvement has therefore been written off. Ownership of the church land and buildings are vested in the Diocese of Bath & Wells, but the PCC has maintenance responsibility for them.

Furniture, Fittings & Equipment

The Charities Acts permit exclusion for inalienable and historic assets and expenditure on these assets have been written off over the years as incurred. See Note11.

B5 Liabilities

	Fund to which liability relates	Amount due	When due
Parochial Fees	Unrestricted	£565	Jan-20

Signed by two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Rev T G Webbber - Chair

Mr A Boardman - Secretary



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Christ Church PCC Weston-super-Mare

**On accounts for the year
ended**

31 December 2019

**Charity no
(if any)**

1134074

Set out on pages

1 to 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2019.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

4 May 2020

Name:

Mr. Mark R Sommers

**Relevant professional
qualification(s) or body
(if any):**

FCA – Institute of Chartered Accountants in England & Wales

Address:

31 Blue Water Drive, Elborough, Weston-super-Mare BS24 8PF